

DEB Notice 050906 – Demolition Permits

Effective: 05/09/2006

Form CO-17.1 – Application for Demolition Permit

RE: Construction and Professional Services Manual (CPSM), Sections 1404.11 and 1503.0

The CO-17.1 shall be submitted to the Bureau of Capital Outlay Management.
(This is a change of instructions in the CPSM, Sections 1404.11 and 1503.0.)

Please send the completed (and signed) CO-17.1 and all attachments to the following address:

Demolition Permit Applications
Bureau of Capital Outlay Management
202 N. Ninth Street, Third Floor
Richmond, VA 23219

Attachments and Clarifications for CO-17.1

The following attachments are required with the submission of the CO-17.1:

- AARB Demolition Approval – Copies of front page of the Meeting Minutes with date of the meeting and relevant page(s) in Minutes addressing demolition.
- DHR Demolition Approval – Copy of approval letter / memo from DHR.
- Photographs of exterior and interior of building.
- Other information as deemed appropriate by the Agency to support the application.

Clarifications of information for CO-17.1:

- Always use the current edition of the CO-17.1 – available from the DGS Forms Center: <http://forms.dgs.virginia.gov>
- Surveys of hazardous materials – asbestos and lead paint - shall be complete. If hazardous materials were found and not previously abated, Abatement Designs must be complete and incorporated as part of the Demolition Contract.
- Date of Release by Utilities shall be complete when the CO-17.1 is submitted with Release dates noted (No future dates accepted). The only exception allowed is when the Releases are required as part of Contractor's work in the Demolition Contract, which shall be noted on the CO-17.1.