

## DEB Notice 032009 – Relocation of DEB and BCOM Offices

**Effective 04/06/09**

The Division of Engineering and Buildings Director's Office (DEB) and the Bureau of Capital Outlay Management (BCOM) are relocating from the Ninth Street Office Building to the Washington Building on Friday, April 3. Offices will reopen in the new location on Monday, April 6.

Please take the above move schedule into consideration when submitting mail and other packages to BCOM and DEB.

The new DEB address will be:

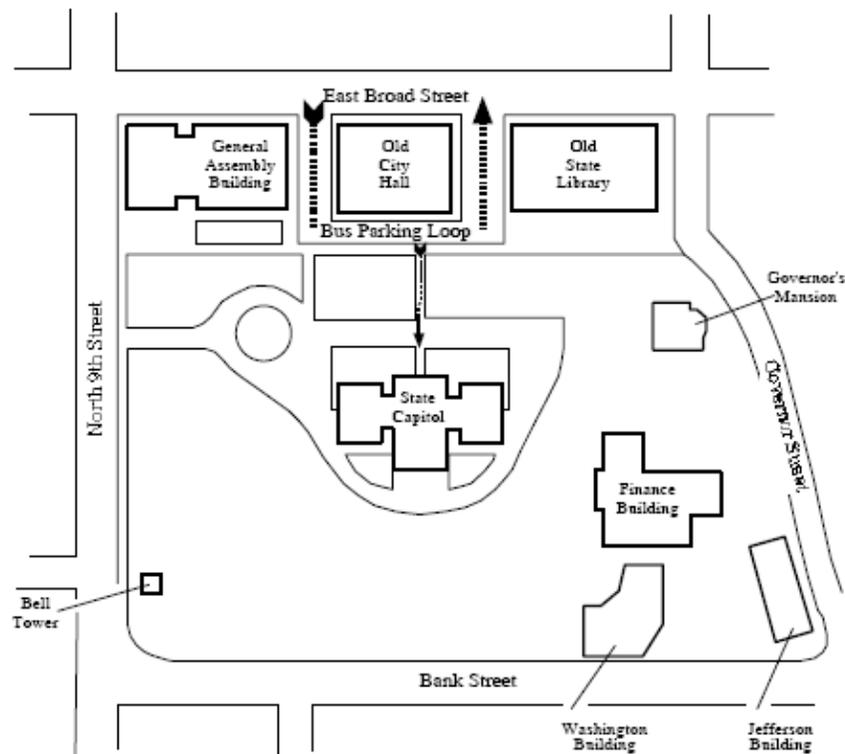
**Division of Engineering & Buildings  
Suite 506  
1100 Bank Street  
Richmond, VA 23219**

The new BCOM address will be:

**Bureau of Capital Outlay Management  
1100 Bank Street, 6<sup>th</sup> Floor  
Richmond, VA 23219**

DEB and BCOM telephone numbers, fax numbers, and e-mail addresses remain the same.

The Washington Building is located in the Southeast corner of Capitol Square. The main entry is on Bank Street.



For a photograph of Washington Building, go to: <http://www.vacapitol.org/washingtonbldg.htm>