

EMPLOYEE & VISITOR BUILDING ACCESS

SURPLUS PROPERTY BUILDING

The following changes to building access will take effect on January 13, 2020. These protocols are intended to ensure that those who access Department of General Services (DGS) state buildings are authorized to do so.



Expect the Check

Identity Verified. Access Granted.

- Visitors must enter and exit the Office of Surplus Property Management Building through the building's main entrance.
- Employees must enter and exit through either the main entrance or the State Mail Services entrance.
- All other entrances will become emergency exits and only available for entrance by Capitol Police and select maintenance personnel.
- DGS may grant exceptions to accommodate ADA accessibility.
- Email questions to expectthecheck@dgs.virginia.gov.

 Employee and visitor entrance/exit

 Employee only entrance/exit

