

# EMPLOYEE & VISITOR BUILDING ACCESS

## WESTMORELAND BUILDING

The following changes to building access will take effect on January 13, 2020. These protocols are intended to ensure that those who access Department of General Services (DGS) state buildings are authorized to do so.



### **Expect the Check**

Identity Verified. Access Granted.

- All employees and visitors must enter and exit through the main entrance.
- All other entrances will become emergency exits and only available for entrance by Capitol Police and select maintenance personnel.
- Contract security personnel will staff the designated entrances during normal business hours.
- DGS may grant exceptions to accommodate ADA accessibility.
- Email questions to [expectthecheck@dgs.virginia.gov](mailto:expectthecheck@dgs.virginia.gov).



Employee and visitor entrance/exit



Employee only entrance/exit

