

COURTYARD

BY MARRIOTT

Payment Authorization Request:

Please complete this payment authorization form to allow the third-party expenses outlined below to be charged to your credit/debit card.

[Click here to open Marriott Privacy Center](#)

Group/Event Information

Confirmation Number: _____ Arrival Date: _____ Departure Date: _____

Group/Event Name: _____

Company Name: _____

Phone Number: _____

Address: _____

City, State, Zip: _____

Relation to Cardholder: _____
(if applicable) Relative Friend Business Associate Other: _____

Rate Information and Approved Charges:

All Charges Room & Tax Telephone (LD) Telephone (Local) Restaurant

Room Service Valet/Laundry Parking HS Internet Access Movies

Event/Catering/Banquet Charges

Other: _____

Currency type: _____

Charges must not exceed _____ for the entire stay/event

Room Rate: _____ Taxes: _____ Total Daily Rate: _____ Number of Nights: _____

Comments/Special Requests:

Payment Information:

Cardholder Phone Number: _____

Additional Guest(s) Information:

Departure Date:

[illegible]

Date: