



DEPARTMENT OF  
GENERAL SERVICES

**DIVISION OF ENGINEERING AND BUILDINGS**

Serving Government. Serving Virginians.

## **DEB Notice 020426**

(Effective: 02/04/2026)

### **High-Risk Review for Construction and Professional Services**

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#### **I. Purpose of this Notice:**

To update instructions to state agencies for the submission of documents requiring High-Risk Review of solicitations and contracts for Construction and Professional Services by the Department of General Services under COV 2.2-4303.01.

#### **II. DGS Forms Center:**

Form DGS-30-245, *DEB High-Risk Review Submittal Form*, has been added to the DGS Forms Center. This form shall be utilized for submissions to DEB for High-Risk Review.

#### **III. Applicability:**

DEB will perform the Department of General Services High-Risk Review for solicitations and contracts for Construction and Professional Services. Division of Purchases and Supply will continue to perform Department of General Services High-Risk Review for solicitations and contracts for Goods and Services.

#### **IV. Construction and Professional Services Manual:**

The Sections 3.1.1.4 and 7.0.1.2 of the 2025 Construction and Professional Services Manual, Revision 0 are updated as follows:

##### **3.1.1.4 High-risk Contract Review**

Prior to issuing the solicitation (RFP) for A/E professional services **and** prior to the award of an A/E contract, the Agency shall determine whether the project meets the definition of a High-risk Contract as defined by *Code of Virginia § 2.2-4303.01 High-risk contracts*. If the project meets the definition of a High-risk Contract, then submission for review and comment by DGS Division of Engineering and Buildings and the Office of the Attorney General shall be made.

##### **DGS Division of Engineering and Buildings**

Solicitation:

Submit the proposed solicitation documents for advertisement along with the supporting documents and a completed DEB High-risk Review Submittal Form

(DGS-30-245). Documents may be emailed to [capout@dgs.virginia.gov](mailto:capout@dgs.virginia.gov) or uploaded in BITS.

Award:

Submit the draft contract along with its supporting documents and a completed DEB High-risk Review Submittal Form (DGS-30-245). Documents may be emailed to [capout@dgs.virginia.gov](mailto:capout@dgs.virginia.gov) or uploaded in BITS.

**Office of the Attorney General**

Submit to the OAG in accord with the instructions at [Review of High-Risk Solicitations and Contracts \(state.va.us\)](#)

**7.0.1.2 High-risk Contract Review**

Prior to issuing the solicitation (IFB for Design-Bid-Build, RFQ/RFP for Construction Management Preconstruction Services and RFQ/RFP for Design/Build) **and** prior to an award of a Construction contract (Design/Bid/Build, Construction Management at Risk, and Design Build), the Agency shall determine whether the project value meets the definition of a High-risk contract as defined by *Code of Virginia § 2.2-4303.01 High-risk contracts*. If the project meets the definition of a High-risk Contract, then submission for review and comment by DGS Division of Engineering and Buildings and the Office of the Attorney General shall be made.

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